

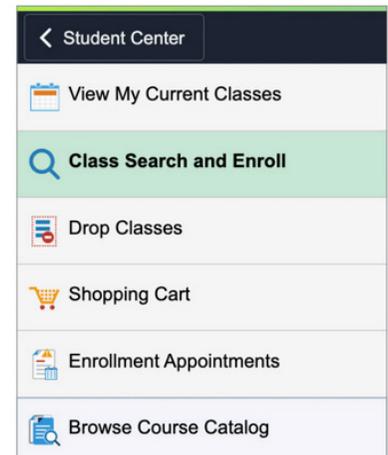


First, you will need to find the eligible Dual Enrollment classes offered at your high school.

1. Go to the **Dual Enrollment** webpage: cgc.edu/dual
2. In the left hand navigation, select **High School Class Lists**
3. Select your high school's class list.
4. Make sure you meet the college prerequisites for the class(es) you intend to enroll in.
5. Copy or write down the **five-digit Class #** (Ex. 12345) for each class you want to register for.

Now, log into your Online **Student Center** at redirect.maricopa.edu/student-center using your MEID@maricopa.edu (example: BER3455706@maricopa.edu) and your password.

1. Click the **Manage Classes** tile.
2. Select **Class Search and Enroll** on the left-hand navigation.
3. Select the term you want to register for classes and the college where you are enrolled (example: Fall 2022 Chandler-Gilbert Community College). If selecting Spring, scroll down.
4. Paste or type the **five-digit Class Number** for the class you want to add into the **Search For Classes** field. Then, use the Enter key or click the arrow button to the right.
5. Verify the class is the one you want. If everything looks correct, click anywhere on the class row or the arrow on the far right.
6. The **Class Selected** box will appear. Click the **Action** drop-down menu. Choose **Enroll** and click **Submit**.
7. Repeat the process to add additional classes.



To see your tuition and fees, click **Student Center**. Then click the **Financial Account** tile. Click **Select** under View Payment Options. Make payment arrangements by the due date to secure your classes.

